

FUNDAÇÃO ORIENTE

REGULATIONS FOR DOCTORATE SCHOLARSHIPS

REGULATIONS

I

GENERAL INFORMATION

- 1.** The Fundação Oriente awards scholarships for doctorate degrees on subjects connecting Far Eastern countries to Portugal in any field of knowledge.
- 2.** The Fundação Oriente Orient also awards scholarships for research work or doctorate degrees in science and technology both to nationals from Far Eastern countries who wish to work at a Portuguese university and to Portuguese researchers wishing to undertake similar work at Far Eastern universities.
- 3.** There will be a public competition for the scholarships, which will be publicised at educational establishments, cultural and scientific institutions and through advertisements in the Press.
- 4.** The Fundação Oriente does not undertake to hold this competition every year and reserves the right to restrict the awarding of scholarships to certain subjects of doctorates or master degrees.

II

APPLICATIONS

- 5.** Applicants for **scholarships for doctorate degrees and research work** must fill the application form available at our website or premises and forward it to the Fundação together with the following documents:
 - Curriculum Vitae;

- Certificates or authenticated copies of academic qualifications in the area of application;
- Detailed plan of the work/course, together with the estimated time required to complete the project;
- Document by a supervisor accepting to closely follow the project;
- Short Curriculum Vitae of the supervisor;
- Documentary proof of acceptance and/or enrolment at the respective institution;
- Two reference letters on the applicant/project.

Every document must be written in either Portuguese or English. Whenever documents have to be translated from an oriental language, the translation must be duly certified.

6. The Fundação Oriente may request applicants to present additional documents and any clarifications deemed necessary to assess the application.

7. Acceptance of the application does not imply that the applicant will be awarded a scholarship.

8. Applications with incomplete documentation will not be considered.

9. Applications from Far Eastern researchers, in the field of science and technology, which are already living in Portugal, will not be accepted.

10. Applications from students who have already received from another institution a scholarship for an identical purpose will not be accepted.

III

AWARDING OF SCHOLARSHIPS

11. Scholarships will be awarded to applicants chosen by the Fundação from among the accepted applications.

12. Preference will be given to those applicants with a proven record of work carried out, including publications and lectures given, results achieved at university and the value, significance and suitability of the research that the applicant wishes to carry out.

13. The Fundação reserves the right to request any opinions deemed necessary for the selection of applicants.

14. Scholarships are granted for a 12-month period. In exceptional cases, this may be extended for the same or shorter periods up to a maximum of 36 months.

15. In order to have the period of the scholarship extended, as stated in point **14**, the scholarship-holder must present a report of the work carried out and a work project for the period of the extension at least two months before the initial scholarship expires. The report must be accompanied by a supporting statement from the respective supervisor.

16. Should the scholarship be extended, the scholarship-holder is entitled to 30 days holiday period at his/her own expense, in addition to the continuation of the monthly subsidy.

17. When the scholarship is to be used in a country other than the normal country of residence of the scholarship-holder, the Fundação will provide a return ticket. However, any other travel by the scholarship-holder, specifically for holidays, will be the exclusive responsibility of the scholarship-holder.

18. The scholarship-holder's permanent place of residence is taken as the address stated on the application form.

19. Once the scholarship has expired, the return journey must be made within the following six months.

20. The Fundação may support the cost of printing doctoral theses. This will be assessed on an individual basis.

21. The scholarship holder is granted a monthly amount established every year by the Fundação. This amount varies according to the scholarship holder's academic qualifications.

22. During the period of the scholarship, scholarship-holders are entitled to a "personal accident" insurance policy. This covers death or permanent invalidity, medical expenses resulting from any accident, repatriation or funeral costs as stated in the respective policy.

23. The awarding of scholarships is dependent on the scholarship-holder signing a document undertaking to comply with the obligations stated in these Regulations.

IV

OBLIGATIONS OF THE SCHOLARSHIP-HOLDER

24. Obtaining a passport, visas, accommodation and any other formalities are the exclusive responsibility of the scholarship-holder.

25. Scholarship-holders shall provide quarterly reports to the Fundação on the work carried out. The reports must be seen and approved by the supervisor.

26. Within six months of the expire of the scholarship, the scholarship-holder shall present two copies of the final work. In cases where there are justifiable reasons, the Fundação may decide to extend the time limit for the presentation of the work done.

27. This scholarship shall be expressly mentioned in any published work resulting from the award and two copies of the work shall be given to the Fundação.

28. The work mentioned in point **27** will be open to public access at the Fundação's Documentation Center.

29. The Fundação shall have the right of first refusal on the publication of work that is the result of having received a scholarship.

30. The scholarship-holder may neither interrupt nor alter the project without the prior approval of the Fundação. Any request to make alterations must be duly justified.

31. The scholarship-holder may not receive any other grant or study award in addition to the one allocated by the Fundação without prior permission from the latter.

32. The scholarship-holder may not leave the place of study without the prior permission of the Fundação, except for minor journeys which do not disrupt the normal rhythm of work.

33. Scholarship-holders must inform the Fundação of any change of address.

34. False declarations by the scholarship-holder, or failure to fulfil the obligations stipulated in these Regulations and the non-completion of the work project presented will lead to the immediate suspension of the scholarship and, ultimately, to its cancellation. In the latter case, the Fundação may demand reimbursement of payments made.

35. Awarding of the scholarship is dependent on opening a bank account. The scholarship-holder shall inform the Fundação of the branch of the bank and the account number.

36. Scholarship-holders must present themselves either at the headquarters of the Fundação or at the Macau Delegation before **15 October** of the year when the scholarship is awarded. If this is not done, the scholarship will be annulled immediately.

V

FINAL POINTS

37. These regulations may be altered without prior notification and with immediate effect.

38. Any doubts or cases not covered by these regulations will be decided upon by the Fundação Oriente.

February 2008